

Committee of The Whole Agenda



January 12, 2026 – 4:30 p.m.

WELCOME AND ACKNOWLEDGEMENT

Acknowledgement that the meeting was being held on the traditional and unceded territory of Secwepemcúl'ecw, specifically T'xelc, and that Cariboo-Chilcotin School District is proud to serve the students and families of the Secwepemc, Tsilhqot'in and Dakelh Nations.

1. Educational – Strong Start & Changing Results for Young Children Presentation
2. Educational – Cataline Vancouver Field Trip
THAT the Board of Education provide approval of the field trip in principle, with final approval pending confirmation of details prior to the trip.
3. Educational – Collective Responsibility Framework
4. Future Meeting Dates

MEETING	Chair	DATE (2 nd Monday)	TIME	LOCATION
Committees of the Whole	Trustee Forbes	January 12, 2026	4:30 p.m.	Board Office
Committees of the Whole	Trustee Macdonald	February 9, 2026	4:30 p.m.	Board Office
Committees of the Whole		no meeting		
Committees of the Whole	Trustee Macdonald	April 13, 2026	4:30 p.m.	Board Office
Committees of the Whole	Trustee Coates	May 11, 2026	4:30 p.m.	Board Office
Committees of the Whole	Trustee Coates	June 8, 2026	4:30 p.m.	Board Office

"Learning, Growing, and Belonging Together"

Briefing Note



TO: Committee of the Whole

FROM: Hattie Darney, Director of Instruction

DATE: January 12, 2026

RE: Item #1 - Strong Start & Changing Results for Young Children

BACKGROUND

Strong Start programs provide rich learning environments that support early learning development, including language, physical, cognitive, social, and emotional development, and are grounded in B.C.'s Early Learning Framework. Certified Early Childhood Educators lead learning activities throughout the district where children find opportunities to make friends and interact with others of a similar age. Strong Start is a program in which parents and caregivers attend alongside their children. These programs are highly valued for promoting early learning, strengthening family engagement, and welcoming families into the school community, laying a strong foundation for successful transitions to kindergarten and long-term educational outcomes. Strong Start is funded by a program through the Ministry of Education, with a cap of 7 programs for our district.

Changing Results for Young Children (CR4YC) – Prior to this school year, the school district received funds to support teachers, educators, and childcare professionals in working together and learning from one another to support the social-emotional well-being of young children. The district also received funds for specific projects that were managed provincially.

INFORMATION

Early Learning Coordinator Beulah Smith will give a presentation on the district's Strong Start programs and provide a brief visual on early learning. Currently, we are using per-program funding for 7 programs to support 10 Strong Start programs in SD27.

CR4YC is no longer funded through the Ministry of Education's grant application system. The remaining funds needed, SD27, will support teachers and early childhood educators in working together to support social-emotional well-being in young children transitioning from Strong Start to kindergarten.

RECOMMENDATION

None. Information only.

Briefing Note



TO: Committee of the Whole

FROM: Cheryl Lenardon, Superintendent

DATE: January 12, 2026

RE: Item #2 - Cataline Field Trip Application

BACKGROUND

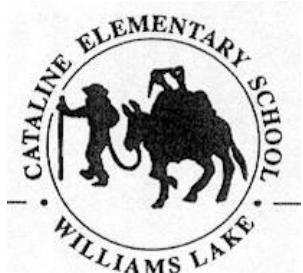
Cataline Elementary School is planning a Grade 6 year-end trip to Vancouver, June 3- 5, 2026, which requires Board Approval as an out-of-district trip.

DISCUSSION

The trip is an annual event led by an experienced teacher. Details of the trip are provided for the committee's review, and the lead teacher and a school administrator will provide an overview of the trip and answer questions the committee members may have.

RECOMMENDATION

THAT the Board of Education provide approval of the field trip in principle, with final approval pending confirmation of details prior to the trip.



Cataline Elementary School

1175 Blair Street
Williams Lake, BC V2G 1X3

Phone: (250) 392-7154 Fax: (250) 392-2989
Principal – Dwayne Benvin Vice-Principal – Tess Riley

Mr. Wilson – Field Trip Consent Form Information – Grade 6 Year-end Trip (June 2026)

Please read the contents of this Consent and Acknowledgement of Risk form. Clarify any questions or concerns with the Lead Teacher BEFORE signing it. This form must be signed and returned to the school by 15-May-2026 for your child to attend the field trip.

*A viable and planned educational program will be made available in the school for students who do not participate in this optional field trip.

Destination Vancouver, BC

Date(s) 03-Jun-2026 to 05-Jun-2026

Series of off-site trips

Public Washroom - Clinton, BC; Petro Canada, Hope, BC; Castle Fun Park, Restaurants - Abbotsford, BC; UBC Campus & Dorms; Vancouver Aquarium; Science World; Robson St, Vancouver, BC; Fly Over Canada; Cultus Lake Waterslides, Chilliwack, BC

Learning Goals and/or curricular connections

Learning about and communication in various new environments – seeing new sights (places and events), following signage, asking questions, collaborating with peers, supervisors & members of the public.

Financial Literacy - basic budgeting and consumer math.

Core Competencies - communication and collaboration.

Transportation Details

School Bus

What each Student needs to bring

Clothing for 4 days (3 days - 1 extra set), towel for showers, bathroom supplies, hoodie (warm sweater) and jacket, spending money, swim gear, sunscreen, water bottle, closed-

“Learning, Growing, and Belonging Together”

toed walking shoes, pillow & sleeping bag - optional (full list will be provided to families)

Accommodation / Meal Arrangements

Students and supervisors will be staying in the dorms at UBC. 1-2 students per room. Shared bathrooms. Supervisors stay on each level with students. Breakfast served at UBC cafeteria each morning. Dinner and lunch at a variety of restaurants - Day 1 – Bagged lunch; Castle Fun Park and Various restaurants across road; Day 2 - Lunch @ Vancouver Aquarium (pre-order), Dinner - Various restaurants on Robson St; Day 3 - Lunch @ Cultus Lak Water Park, Dinner - pick up Pizza from Annies @ Cash Creek (pre-ordered). If meal is not pre-ordered - Castle Fun Park, Day 2 dinner, & Day 3 lunch - students will receive and budget of \$20/meal. Supervisor to hand out prepaid cards & collect back from students.

Day 2 Lunch - Aquarium - food voucher provide to students.

Supervisory arrangements

Staff & chaperones/supervisors will have cell phones & emergency contacts on person at all times.

Supervisors and staff will supervise students at all times on the trip - supervisors will be expected to review expectations and responsibilities with team leader prior to the trip.

Supervisors will be assigned group of students (4-5). Supervisors will become familiar with students prior to trip. Supervisors will carry photos and contact information of their assigned group members. Will carry a cell phone and emergency contacts.

Contingency Plan

If trip is cancelled, there will be regular school programming. We will adapt or change activities if the need arises. School and parents will be notified of event change through phone call and email. We will have a school bus with us at all times.

If a major site / facility is closed / cancelled, will return to UBC or go to a park to play or do an art gallery walk (UBC grounds).

Emergency Plan

Team Leader & Supervisors will have cell phones and emergency contacts on us at all times. Team leader to carry basic first aid kit. First Aid services available at each facility & site. Bus has first aid kit. Waterpark has lifeguards.

Student medical plans & alerts in binder with team leader. Medicine & medicine administration documentation carried with team leader.

Call 911 if major emergency. One supervisor will be assigned to accompany the student. Student may be transported by private vehicle (school principal vehicle) to emergency center

Itinerary and map of route with times (and group check in times) with all supervisors.

Potential Known Risks

Bugs, Sun Burn

Other Risks

Bus accident - spring road conditions - potential hazards (wildlife, potholes, on coming traffic). Getting lost/separated from group anytime during the trip - separation from the group. Slips, trips, falls, scrapes, bumps, bruising, fracture or broken bones due to getting on / off bus, uneven ground, activity participation (free play, sitting on toys), and waterslides. Bumper cars - bruising, whiplash, head injury. Traffic - crossing the road - struck by vehicle, pedestrian, bike. Street traffic - poor lighting / visibility (darkness). Interacting with the public. Cultus Lake - drowning or Injury (abrasions, bruises) from sliding on slides. Weather exposure - sun burn, cold, overheating. Bug bites. Ingestion of chlorinated water. Fly Over Canada - sudden movements, climbing / falling over railings, exposure to loud noises, intense visuals, and scents.

Student Training (Preparation)

Review itinerary, route (map), and site locations prior to trip, Assign student & volunteer / chaperone groups prior to trip, Clear expectations for each activity/site - reviewing specific site expectations prior to the trip. Students will be prepped about safety precautions at Cultus Lake Waterpark, and the expectations of staying in pairs. Student expectation while in group and with an adult while in the downtown area of Vancouver. Review street and pedestrian safety - using sidewalks and crossings. Review bus expectations and bus safety while on bus. Review emergency exits from bus.

School Responsibilities

The school will make every reasonable effort to ensure or ascertain that:

- a. The staff, volunteers and/or service providers involved are suitably trained and qualified.
- b. The students are adequately supervised over all aspects of the program/activity.
- c. The location(s) used are appropriate and safe for the activity(ies) and group.
- d. Equipment used has been inspected and deemed appropriate and safe.
- e. Planning is in place to identify and manage known potential risks.
- f. Planning is in place to deal with an injury to or illness of any of the students.

Parent Permission Form Due Date

5/15/2026

Sign and return this page by 15-May-2026. Retain other pages for your information.

CONSENT AND ACKNOWLEDGEMENT OF RISK

FIELD TRIP NAME Cataline – Mr. Wilson – Vancouver
DESTINATION Vancouver
Dates(s) 03-Jun-2026 to 04-Jun-2026

1. I acknowledge my right to obtain as much information as I require about this program or activity and associated risks and hazards, including information beyond that provided to me by the school board.
2. I freely and voluntarily assume the risks/hazards inherent in the program/activity and understand and acknowledge that my child may suffer personal and potentially serious injury arising from participation.
3. I have reinforced with my child the expectation to abide by the rules and regulations, including directions and instructions from the school's and/or service provider's administrators, instructors, and supervisors over all phases of the program/activity.
4. In the event my child fails to abide by these rules and regulations, disciplinary action may require exclusion from further participation, or that I be contacted to pick up my child, unless I have specified other transport arrangements.
5. I acknowledge that it is my responsibility to advise the Lead Teacher of any medical and/or health concerns of my child that affect participation in the stated program or activity.
6. I acknowledge that the trip supervisors may secure transport to emergency medical services as they deem necessary for my child's immediate health and safety, and that I shall be financially responsible for such services.
7. Based on my understanding, acknowledgment, and consents as described herein,

(Full Name of Student) has my permission to participate.

..... Parent/Guardian
Name (please print)

Date:

Signature Parent/Guardian Contact Numbers:

Day.....

Evening.....

Student Personal Health#: _____

Allergies or medical conditions: _____

VANCOUVER TRIP COMMITMENT

Dear Parents / Guardians of Grade 6 Students:

For the past 14 or 15 years, I have always ended the school year with a 3- or 4-day trip to Vancouver. We kept that tradition going at Cataline Elementary School last year and we'd like to do another trip this year! If there is enough interest from grade 6 students and parents and guardians, we'd like to do a trip to Vancouver in early June for all students in grade 6. There will have to be a lot of fundraising done throughout the school year to make this trip possible. We will also need 8-10 chaperones for the trip. A 3 day trip will cost around \$400 per student. I will attach a page with a cost breakdown for the trip. We will be staying in the dorms at UBC in single and double rooms. All of the students are in the same building and boys and girls each have their own floor. Here are some potential activities:

- Castle Fun Park
- Science World
- Vancouver Aquarium
- Science World
- FlyOver Canada
- Grouse Mountain
- Capilano Suspension Bridge
- La Casa Gelato
- Cultus Lake Waterslides



Some other notes about a possible trip:

- The dates will be June 3rd-5th.
- Estimated cost will vary between \$400 to \$450 – this could change depending on how much our transportation will cost and how long we go for. This amount will include all food, activities, transportation, and dorm / hotel costs.
- We will need 8-10 chaperones (male and female). Criminal Record Checks must be completed.
- Chaperones will likely have to drive their own vehicles or car pool together due to limited bus space.
- Chaperone cost will be approximately \$200 to cover dorm and activity costs. Chaperones will be responsible to pay for their own meals.



Please fill out the following form and return it by Monday, September 15th:

If you have any questions, please email me at michael.wilson@sd27.bc.ca. Thanks!

Mike Wilson

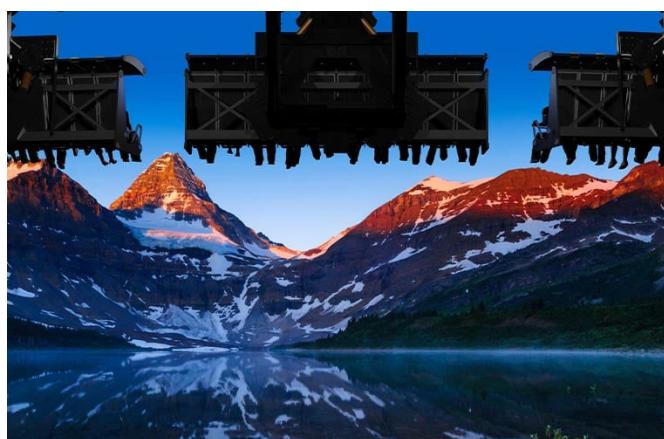
Grade 5/6 Teacher at Cataline Elementary School

PARENT / STUDENT COMMITMENT TO THE TRIP:

My child _____ in **Mr. Wilson's/Ms. Allan's/Ms. Riley's** class (circle)
(print full name)

WILL / WILL NOT (circle one) be coming on the trip to Vancouver in June.

PARENT / GUARDIAN SIGNATURE



VANCOUVER TRIP ITINERARY

WEDNESDAY, JUNE 4th, 2025

****LEAVE CATALINE AT 7:00AM****

7:00am – 9:30am – Travel to Cache Creek

9:30am – 10am – Bathroom break in Cache Creek

10:00am – 12:30pm – Travel to Hope

12:30pm – 1:30pm – Lunch in Hope – students will eat at either Subway or Dairy Queen

1:30pm – 2:30pm – Travel from Hope to Castle Fun Park

ACTIVITY #1 – CASTLE FUN PARK (2:30pm to 4:30pm)

<https://www.castlefunkpark.com/>

- Highlights Include: Mini golf, arcade games, go carts, batting cages, soccer kick, target hockey, remote control boats)

ACTIVITY #2 – DINNER @ FOOD OPTIONS NEAR CASTLE FUN PARK (4:30pm to 5:30pm) – we will be walking across the street from Castle Fun Park to the restaurants on the other side of the street (crossing at the lights on a crosswalk)

- Choice include: A & W, Tim Hortons, Hiko Sushi, Freshii, Donair Affair, Pizza Hut, Taco Del Mar, and Subway.

5:30pm to 7:30pm – Travel from Castle Fun Park to UBC dorms

8:00pm – 8:30pm – Get rooms set up in dorms

8:30pm – 9:00pm – Short walk around the UBC campus to get oriented to our area

9:00pm – 10:00pm – Brush teeth, shower, contact home, hang out with friends

10:00pm – Lights out!

THURSDAY, JUNE 5th, 2025

*****LEAVE UBC @ 8:30AM*****

7:00am – Wake up call

7:00am – 7:45am – shower, dress, get ready for the day

7:45am - 8:30am – Breakfast at UBC cafeteria

8:30am – 9:30am – Travel from UBC to Vancouver Aquarium

ACTIVITY #3 – VANCOUVER AQUARIUM (1pm – 4:00pm)

<https://www.vanaqua.org/>

- Explore a variety of exhibits, including The Tropics, Amazon Gallery, B.C.'s Wild Coast, Canada's Arctic, Frogs Forever?, and Wondrous Jellies
- Monsters of the Abyss Special Exhibit
- Planet Earth: Shallow Seas 4D show
- Clownfish Cove
- Touch Pools

9:30am to 12:00pm – Explore Vancouver Aquarium in small groups

12:00pm to 1pm – Eat lunch at Vancouver Aquarium

ACTIVITY #4 – LUNCH AT VANCOUVER AQUARIUM (12:30-1:00pm):

- ~Fish and Chips~
- ~Cheeseburger~
- ~Chicken Strips~
- ~All Beef Hot Dog~
- ~Black Bean Veggie Burger~
- ~Vegan Lightlife Burger~

1pm to 2:00pm – Travel from Vancouver Aquarium to Science World

ACTIVITY #5 – SCIENCE WORLD (10:00pm to 12:00pm)

<https://www.scienceworld.ca/>

- Galleries – Birdly, BodyWorks, Eureka!, Ken Spencer Science Park, Living Lab, Puzzles and Illusion

- Live science presentations

2:00pm – 5:00pm – Explore Science World in small groups

5:00pm – 6:30pm – Walk from Science World to Robson Street in front of BC Place Stadium. From there, in small groups, find a place for dinner along Robson Street. Groups may do some shopping along the street as well. Groups will walk up Robson to Hornby Street and turn right on to Hornby Street. Groups will follow Hornby Street directly to FlyOver Canada.

ACTIVITY #6 – FLYOVER CANADA (7:00-8:00PM)

<https://www.flyovercanada.com/>

- FlyOver Canada is an amazing virtual flight ride in which you will “take off” into a huge domed screen to enjoy a breathtaking flight across Canada’s most spectacular sights. The motion seating and special effects including wind, scents and mist combine to make you feel as if you truly are flying!

8:30pm – 9:00pm – Walk back along Hornby Street and Robson Street to the bus parked behind BC Place Stadium

9:00pm – 9:30pm – Drive from BC Place Stadium to UBC Dorms

9:30pm – 10:30pm - Brush teeth, shower, contact home, hang out with friends

10:30pm – Lights Out!

FRIDAY, JUNE 6th, 2025

*****LEAVE UBC BY 9:00AM*****

7:30am – Wake up call

7:30am – 8:15am – Shower, dress, pack rooms up and clean rooms

8:15am – 9:00am – Breakfast at UBC cafeteria

9:00am – 10:30am – Drive from UBC to Cultus Lake Waterslides

ACTIVITY #14 – CULTUS LAKE WATERPARK!! (10:30am to 2:30pm)

<https://www.cultus.com/cultus-lake-waterpark/>

- Waterslides
- Hot Tubs
- Adventure River
- Pirates Cove
- Family Spray Park

2:30pm – 5:30pm – Drive from Cultus Lake Waterpark to Cache Creek

5:30pm – 6:30pm – Dinner in Cache Creek

-we will order pizza and take the pizza to the park in Cache Creek

6:30pm – 7pm – Bathroom break

7:00pm – 10pm – Drive from Cache Creek to Williams Lake

Briefing Note



TO: Committee of the Whole

FROM: Board

DATE: January 12, 2026

RE: Item #3 - Collective Responsibility Framework

BACKGROUND

Collective Responsibility is a [key focus area](#) of the District Plan for Learner Success. It was recognized that there was a need to build capacity, structures, and practices to align and focus attention, efforts, and services differently to meet the needs of students.

A model, the Collective Responsibility Framework, was developed to capture that and show how all the pieces fit together.

INFORMATION

We are more effective when we work collaboratively and seamlessly to support student needs. We are ALL responsible for working together for the success of ALL students. Improving communication and access to common information, establishing effective instructional and support teams, and focusing on wrapping around and strengthening the core relationship of teacher-student-families will improve student success.

Collective responsibility is a theme that emerges across all the other focus areas as we all do our parts toward common goals. Examples of this work include:

- Focus for the past and current year on walking together
- Collective Responsibility Framework resources
- District data warehouse and Cariboo Information Management System (CIMS)
- Strengthened school-based team (SBT) processes
- More opportunities for cross-school collaboration

The District has developed a framework, Our Collective Responsibility, to guide the work from creating, implementing and monitoring School Plans for Learner Success, Local Education Agreements with First Nation communities, Individual Education Plans (IEP), and interventions by School-Based Teams (SBT).

Common district assessments, and other sets of student information are easily accessible in a secure dashboard to support collaborative learning conversations by teams. Supports and interventions are planned, implemented, monitored, and adjusted, and tracked in the data system to inform the ongoing conversations in the cycle.

A visual organizer has been created to have on the table during all planning conversations to remind participants of the process and who can be brought in as supports are broadened and intensified. The graphic can be edited by schools to ensure all of the school's staff and available partners are represented.



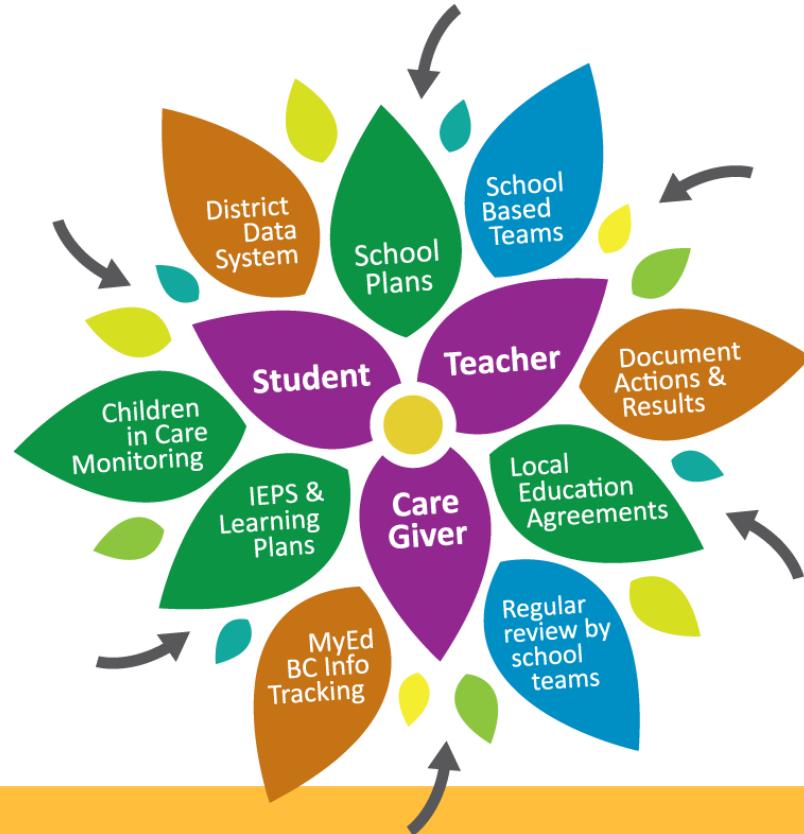
Large posters will be displayed at our sites to highlight members of the school district community who support student success.

There was a positive response when the framework and original materials were produced. District staff, particularly non-educators, saw their roles represented as part of the important goals of the organization. The graphic has been updated for clarity and to better communicate the model. The colours and design are based on the western trillium and tie into the website and nature-inspired district branding. We look forward to introducing the new graphics and widely sharing the framework.

There are many examples of how staff, students, parents/caregivers, and partners are contributing to student success in Cariboo-Chilcotin School District: [Collective Responsibility](#)

RECOMMENDATION

None. For Information only.



It takes a community to nurture the interactions, environments, and resources that help each student succeed every day. The core relationship of Student-Teacher-Caregiver is supported by the wrap-around involvement of many essential individuals, groups, and organizations.



**Cariboo-Chilcotin
School District**

School Name

We are committed to inclusive, equitable learning communities for students. We work together at all levels and with partners in an intentional way. We collect student information to monitor progress, and if they need additional support, we respond with progressive intervention centered on the classroom. By tracking communication and actions, we understand our impact, and adjust as necessary. We share responsibility for student success.

Our Shared Responsibility for Student Success

Our Shared Responsibility for Student Success

School Name

